**PTO General Meeting Minutes ----- November 11, 2014 at TimberRidge library**

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| **Meeting Start** | Called to order by Julie Fortin at 7:03pm on 11/11/2014.Introductions of all in attendance |
| **PTO Meeting Minutes** | Meeting Minutes reviewed. Motion to approve Oct 2014 PTO General Meeting minutes made by Jennifer Proctor, 2nd by Sara Miller, all in favor, passed. |
| **Treasurer’s Report** | Reviewed: * Total Assets balance is $68,924 consisting of: Checking account $48,530, scrip account $100, and Playground CDs for $20,300. Adjusted non allocated balance is $40,335.
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| **Committee Updates** | * Fall Book Fair – (Sara) Nov 10th to 18th. Open evenings of Thurs 11/13 and 11/18 during conferences and additional evening on Friday 11/14 during Drop-n-Shop event.
* Spring Book Fair – March 2014 –Still in need of a Chair person!!
* Educational Rebates – (Renee) Turn in by Nov 7th. The class with the most collected will receive a pizza party. We missed the Oct cut-off so we will still collect and send in what we have by 12/1/14, but money will not be reimbursed until Spring along with the second round of collections.
* Cookie Dough Fundraiser – (Julie) Sales profit was $7600 (=40%). About 200 students sold items, 25 sold over $250 so earned the extra limo lunch prize. On Fri. Nov 21st they will take Majestic Limo ride to Godfathers. We met $10,000 minimum sales so Goodies is paying a part of limo prize. Delivery/pick up date is Thurs. Nov 13th (conference night). Cub scouts, silver cord students, and parent volunteers will help unload, pass out orders, and contact those that don’t pick up.
* Hospitality (Amy)–Tues. Dec 16th is Staff Cookie Exchange. Volunteers needed to bring in 3 dozen treats/cookies for a total of 180 dozen, so each staff can take home a plate; also need baggies and shirt boxes to transport the yummies; and helpers for set up in am, during noon time, and then clean up. Drop off by 9am Dec 16th in teacher’s lounge. Sign up on VolunteerSpot.com. to help!
* Hospitality (Amy) – Thurs Nov 13th is Staff conference dinner at 5pm. Raquel Ball is coordinating. Sign up to bring walking taco food items or help with set-up, event, or clean up.
* Family Events (Lacey G) – Costume party on Oct 24th was a success, had 130 kids attend and 115 items donated to Food Pantry. Next event is Nov 14th Drop-n Shop 6-9pm, activities, book fair open 6-7, about 20 kids signed up so far. Future events: Dec 12th – Iowa Wild discount night, Jan – Sledding/Snow fun day, Spring – Iowa cubs game and Fun Run.
* Skate Party – Thurs Dec 11th 6-8pm at Skate North, $6
* Spirit Wear (Anne S) – Vendor selected, order forms sent home in email. Offering many colors of kids, ladies and adult T-shirts and sweatshirts with the TimberRidge Johnston Flying J logo. Will have order forms and some samples out at Thurs conference night. About $3 of each sale will go back to PTO for fundraiser.
* Communications/Website (Jason A) – site is updated with current information. Need to start up PTO newsletters again and add these. Website and Blog are timberridgepto; Facebook is timberridgeptoelementary.
* Purple Party (Mary) Request for basket and container donations for the gift basket auctions. Event is at High School on Jan 31st. Will also need pop, cake, chip donations soon.
* Friends of TimberRidge – Tax deductible monetary donations to the school and PTO can be made at any time. We sent out information letters last year in fall and raised about $2500. We will look at sending out in Spring and there is a post on our website about donating.
* Other ways to fund TR: United Way has an option to select a school to support. Amazon Smile and Target credit card allow you to indicate a school to get % of sales.
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| **Old Business** | * Committee Chairs for 2014/2015 still needed –still have openings for: **Spring book fair** and Yearbook Coordinator. Also need to look at filling positions for next year committees that have a 5th grade chair leaving and will need new PTO Board members.
* Purple Party District Steering Committee - Steering committee are requesting volunteers from each school to help with the overall event: set up/ tear down, ticket sales, booths, etc. Meet once a month until January, then weekly until event on Jan 31st.
* Pizza Ranch incentives – teachers received discount cards earlier this year. They also offer reading incentive program.
* Secret Ballot votes – we have the option to use secret ballot voting on paper, and suggest we do this when voting on large monetary disbursements like the grant.
* Scrips *–* will not be offered again this year due to lack of coordinators. We will retain the account with $100 in case interest is re-established.
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| **New Business** | * Grant Committee – (Ginger Y) – Applications from staff received and reviewed by Committee. Only one submitted request did not meet our guidelines and one other was funded elsewhere. Recommended that all the other grants by fulfilled for a total of $15,185.81. Motion to approve funds for grants in this amount made by Beth Arnold, 2nd by Lacey Giunta, vote by secret ballot, tallied and was unanimous vote of Yes by all in attendance, motion passed. (See below for copy of Grant Application Summary)
* Playground – Question about when we will use the funds. Cheryl will poll teachers and students about needs and wants, then look into it next year.
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| **Timber Ridge News** | Cheryl Henkenius: * New Fast Assessment with literacy is new legislation being enforced for K-3rd that by 2017 any 3rd grader not proficient in reading can be retained or can go to summer school to become proficient and move on.
* Meals from the Heartland – asking for donations, change to raise money to buy food/supplies for this event on Nov 25th - the students will help to prepare and package meals. Also need parent volunteers to help with this day at school.
* Kids Bank marketing promotion “Go for the Gold” -collect stickers and earn prizes for deposits.
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| **Disbursement Requests** | * Kids Bank –new bank front made by JHS construction engineering class, cost was $250 in materials. Cheryl shared a picture. It is very large, includes storage areas, wheels and folds for transport. Mr. Spellman, TR art teacher, has offered to help paint the bank front. Motion made to fund up to $500 for materials and paint by Mary Skinner, 2nd by Leslie Mitchell, all in favor, motion passed.
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| **Adjourned** | At 8:27pm; motion to adjourn made by Selena McClish, 2nd by Sara Bath, passed. |
| **Attendance** | Julie Fortin-Klahn, Anne Sheeley, Sandy Lindgren, Marcie Simons, Cheryl Henkenius, Amy Withers, Amanda VanWyk, Mary Skinner, Jennifer Proctor, Ginger Yates, Lacey Giunta, Sara Miller, Beth Arnold, Selena McClish, Lisa Morlock, Renee Haugland, Sara Bath, Mindy McGaha, Kathy Aslakson, LuAnn Smith, Leslie Mitchell. |

**Reminder – See you at next meeting: Tuesday Dec 9, 2014 at 6:00pm at TR LMC**

